



## **Privacy Statement**

At Stage Sparks Academy, we understand how important privacy is for families. This statement explains how we handle personal information in a clear and transparent way.

### **Your Control**

You are not required to share personal information simply to explore our website. When you choose to contact us, enrol your child, or take part in our classes or school holiday programs, we may collect basic contact details so we can communicate with you about bookings, schedules, and relevant updates.

If you no longer wish to receive promotional emails or updates, you can unsubscribe at any time by emailing [hello@stagesparksacademy.com.au](mailto:hello@stagesparksacademy.com.au) with “Unsubscribe” in the subject line.

### **What Information We Collect**

The information we collect may include details about parents, carers, and children, such as names, email addresses, phone numbers, or postal addresses. This information is only collected when it is needed to provide our programs or respond to enquiries.

In some cases, this information may be shared within Stage Sparks Academy or with carefully selected service providers who assist us with enrolments, website services, or communications.

### **How We Keep Information Safe**

We take practical steps to protect all personal information from being accessed, used, or shared without permission. These safeguards apply whether information is stored by Stage Sparks Academy directly or managed on our behalf.

### **Accessing or Updating Information**

Parents and carers may request to view, update, or correct their personal information at any time. Requests can be made by contacting [hello@stagesparksacademy.com.au](mailto:hello@stagesparksacademy.com.au), and we will respond as promptly as possible.

### **Use of External Providers**

To operate smoothly, Stage Sparks Academy works with trusted third-party providers for systems such as enrolments, mailing lists, and website support. These providers are only given access to information required to perform their role and are expected to keep it secure.

**Children and Privacy**

Our programs are designed for children, and in some situations we collect information about children under 13 years of age to manage enrolments and participation. We are committed to treating children's information with care and respect.

**Agreement to This Policy**

By using our website or engaging with Stage Sparks Academy, you agree to the practices described in this Privacy Statement. Any changes to this policy will be published on our website, and continued use of the site indicates acceptance of those updates.